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Aug 2-65

STATINTL Sid absent -

[redacted] Chair

Reported on LA rep

He DDI I -

Minutes -

[redacted] ILLEGIB

DDI moving toward a machine record of substantive skills inventory. From (simplified) JP standing and current to punched card - Comp

STATINTL [redacted] reported skills register very useful in setting up China Task Force - machine formatted - main key is keeping up to date with analyst developments.

Tab - community on analyst to analyst comms, CIA installing secure facsimile transmission system between CIA Ops Center and the NMCC - restricted use to emergency use - but could be an interim fix

Jim - alluded to joining forces to spec. automation applications [redacted] guided SCIPS and [redacted] NPIC re TTPS/NSA

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Report on LOA task questionnaire survey actions to date

not much progress - report will wtg -

Ted - proposed brief / Draft paper on Analyst Comms Problem - thinking to date as interim report to COMIB agreed or not be highly useful & timely. Agreed to have Ted / Central Chairman & confirm initial version.

NSA participation

Renewed interest in audio-visual link for analyst comms system.

Jim Central Data Bank exchange system analyst query to data bank.

STATINTL

STATINTL

[redacted] wants to attend - [redacted]

will report by first call

STATINTL

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DRAFT

TASK TEAM VII - ANALYST COMMUNICATIONS INTERVIEW OUTLINE

Objective: To ascertain present practices and procedures in the field of intelligence analyst-to-analyst communications in order to determine whether improvement is required; and, if required, how best to facilitate the exchange between intelligence analysts of substantive information and personal judgment and expertise.

Contributory Information:

What is your present specialty?

How long have you been engaged in it?

Are you mostly involved with current intelligence?

estimative intelligence?

basic intelligence?

Is your intelligence product primarily for:

departmental or agency briefing purposes?

departmental or agency (estimates) or publications?

incorporation in policy papers?

interdepartmental estimates?

NIS?

Is your intelligence product normally coordinated

within your own agency?

with other parts of the intelligence community as well?

Do you have opposite "numbers" within

CIA, DIA, State?

If you do, within what offices are those opposite numbers [redacted] what offices

DIA _____ , , OCI, ORR, DD/R&D,

INR area offices?

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Do you know these opposite numbers by name, telephone, room number?

Do you consult these opposite numbers, frequently, infrequently, not at all?

Are there reasons for lack of consultation arising from problems

of security?

problems related to command channels?

lack of knowledge of capabilities of other agencies?

internal agency policy?

press of time?

distance between analysts and lack of secure communications facilities?

Do you have occasion to need information outside your normal specialty (e.g., political analyst requiring military or economic information)?

If so, do you know how to secure such information, by direct personal request? through formal interagency channels?

Would your product be improved if you could have more consultation with other experts in your field?

If so, would such consultation be for the purpose of exchanging personal judgment and expertise? avoiding duplicatory research? securing additional information? assuring that no additional information exists? acquiring information outside your normal field of expertise?

If existing procedures and practices for consultation could be improved, would you feel more confident about the validity of your intelligence product? If not, why not?

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What improvements in procedures and practices would seem to you most useful and feasible?

A current Intelligence Community Directory Service?

Rapid means of ascertaining security clearance status (two way)?

More secure communications facilities between analysts?

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DRAFT — 4 copies Fwd for note

II VII — Analysts Comm — May 24 — (Tuesday)

1. The Chairman called the meeting to order. Each member then passed out copies of his home organization charts. and discussion turned. The DRAFT minutes from the last meting were distributed.

STATINTL [redacted] explained the ~~working~~ allocation of responsibility within DIA, particularly, within the Latin America area. He then commented that DIA had fairly close working relations with their opposite numbers in State, but that working relations with CIA opposite numbers was not so prevalent.

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and that the ~~CIA~~ allocation of responsibility for the Latin American area within CIA did not follow clear cut organizational lines. He ~~and, He~~ added that he would pull together for the next meeting an organizational schemata which would reflect the pattern of the elements having an interest in Latin American affairs. The Chairman briefed the Team on the general State organization, with particular attention to the Latin American area. The point was to locate those elements which had analytic or substantive responsibility. It is noteworthy that all the Latin American organizations des-

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cribed also had "special project" elements which are oriented toward particular intelligence problems or sensitive source exploitation.

STATINTL

2. [redacted] pointed out that DIA maintained a "locator" card system at present, for its own administrative purposes. He suggested that the Team consider the possibility of an Inter-Agency Intelligence Skill Locator Card System as one way to improve analyst-to-analyst communication. Under this scheme, management could have runs made reflecting the various skills and area responsibilities within the entire Community which could provide the

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basis for marshalling resources for a given problem, task, etc. STATINTL [redacted] added that an inter-agency clearance register is maintained and that this essential aspect could easily be merged with ~~the~~ any central analytic skill register. The Team agreed that this was a worthy idea.

STATINTL [redacted] commented that basic skills and current assignment would not necessarily coincide, and suggested that these should be considered separately. The Chairman indicated that the Team probably should concentrate upon "current assignment," leaving the skills to the ~~[redacted]~~ organization management concerned for internal purposes.

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STATINTL [redacted] asked to look into the COA procedures that might be adapted to the problem of improving analyst-to-analyst communications.

STATINTL 3. [redacted] also pointed to the upcoming and audio-visual links being developed within the military establishment and put forth for the Team the idea of at least looking into the possibility of developing a similar inter-agency audio-visual circuit. He felt [redacted] such a system of ours could facilitate briefings and interchange among leaders during a crisis, and that during lulls the system could be used for face-to-face analyst discussions.

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A consensus quickly arose favoring this as a very interesting possibility. The Chairman suggested that the first step really was to proceed with the inquiry to get a better sense of the need for improved analyst-to-analyst communications. The Chairman agreed that in principle any audio-visual hookup among agencies raised highly interesting possibilities.

4. The Chairman asked for comments on the draft Interview Guide he distributed at the last meeting. There was a general consensus that the Guide covered the main points needed, and that it

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should be used by all members as a guide for their discussions with analysts. ~~The~~ The Chairman indicated that he envisaged the Guide as being used to take notes during ~~analysts~~ discussions with analysts, and that these notes could be used to summarize the results of the analyst ~~f~~ responses.

5. The Chairman asked that the CoSB Support Staff reproduce the Interview Guide and distribute ~~#~~ 25 copies to each member as rapidly as possible. It was agreed to defer setting the next meeting until the members had

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completed a few interviews.

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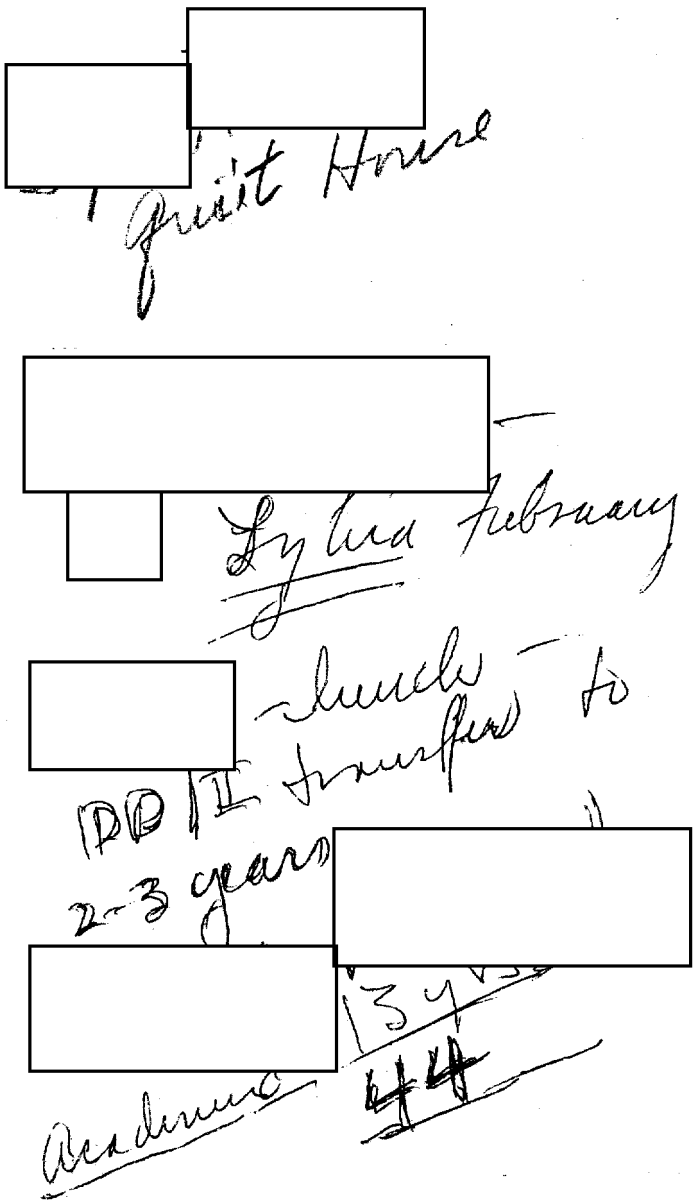

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